

Cyngor Cymuned Llanrhaeadr-yng-Nghinmeirch Clerc y Plwyf a Swyddog Cyllid Cyfrifol

Mae Cyngor Cymuned Llanrhaeadr-yng-Nghinmeirch yn chwilio am unigolyn brwdfrydig a phrofiadol i ymgymryd â'r rôl ddeuol o Glerc y Plwyf a Swyddog Cyllid Cyfrifol, gan oruchwyllo gweithrediadau statudol, gweinyddol a chyllidol y Cyngor.

Bydd gan ymgeisydd delfrydol sgiliau llythrennedd, rhifedd, cyfathrebu a chyfrifadurol cryf yn ogystal â bod yn berson gonest, diduedd a gwrthrychol.

Bydd y tâl yn seiliedig ar y raddfa gyflog NJC/SLCC Pwynt 14–16 (£15.08 yr awr) yn ddibynnol ar brofiad a chymwysterau. Bydd pensiwn gweithle ar gael os dymunir.

Mae Llanrhaeadr-yng-Nghinmeirch yn Gyngor Cymuned fechan wledig efo tua 50% o'r 1,038 yn siaradwyr Cymraeg. Mae deg o gynghorwyr Cymraeg eu hiaith ar y Cyngor.

Nid oes staff ychwanegol ac mae'r cyfarfodydd i gyd yn cael eu cynnal drwy'r Gymraeg. Yr archebiant ar gyfer 2024/25 yw £17,000.

Am ragor o wybodaeth neu am sgwrs anffurfiol, ebostiwch y Cadeirydd, Arwel Davies:

 cadeirydd@llanrhaeadryngnghinmeirch.co.uk

Er mwyn ymgeisio, ebostiwch eich CV i'r Cadeirydd.

 Dyddiad cau: 5yh ar 30ain o Fedi 2025

This advert is in Welsh only as the ability to read, write and communicate fluently through the medium of Welsh is essential for this post

Llanrhaeadr-yng-Nghinmeirch Community Council Council Clerk and Responsible Finance Officer

Llanrhaeadr-yng-Nghinmeirch Community Council is looking for an enthusiastic and experienced individual to undertake the dual role of Parish Clerk and Responsible Finance Officer, overseeing the Council's statutory, administrative and financial operations.

An ideal candidate will have strong literacy, numeracy, communication and accounting skills as well as being an honest, impartial and objective person.

Remuneration will be based on the NJC/SLCC Pay Scale Points 14–16 (£15.08 per hour) dependent on experience and qualifications. A workplace pension will be available if desired.

Llanrhaeadr-yng-Nghinmeirch is a small rural Community Council with around 50% of the 1,038 being Welsh speakers. There are ten Welsh-speaking councilors on the Council.

There is no additional staff and all the meetings are held through the Welsh language. The precept for 2024/25 is £17,000.

For more information or for an informal chat, email the Chair, Arwel Davies:

 chairperson@llanrhaeadryngnghinmeirch.co.uk

To apply, email your CV to the Chair.

 Closing date: 5pm on 30th September 2025

The ability to read, write and communicate fluently through the medium of Welsh is essential for this post