



Caretaker / Maintenance Operative

Grade SCP 5–6 | Salary £25,583 – £25,989 pro rata (2025/26 rates)

Hours: 20 hours per week (including evenings and weekends)

Barry Town Council is looking for a reliable and practical Caretaker / Maintenance Operative to help look after our community buildings and facilities. This role is mainly based in our Community Halls, making sure they are clean, safe, welcoming, and set up properly for the people and groups who use them. You may also be asked to support work at the Council offices and Merthyr Dyfan Cemetery when needed.

You will be responsible for opening and closing buildings, setting up rooms for events, cleaning after functions, carrying out basic maintenance, and completing regular health and safety checks. The role includes some lone working and being on call when halls are in use outside normal office hours. You will also work with contractors when needed and report any serious issues to your line manager. The hours are worked across seven days and will regularly include evenings and weekends.

We are looking for someone with experience of working in a community or facilities environment who is practical, organised, and able to work with minimal supervision. You should be comfortable using hand tools, dealing politely with members of the public, and working in a busy community setting. A caring and respectful approach is important, as well as a good understanding of health and safety. Basic IT skills are helpful, and you must be willing to undertake training, including health and safety qualifications.

In return, Barry Town Council offers a supportive working environment, training and development opportunities, and the chance to play a key role in supporting local community life. If you are enthusiastic, dependable, and take pride in keeping buildings safe and well maintained, we would be pleased to hear from you.

To view the job description and download an application form, please visit <https://www.barrytowncouncil.gov.uk/current-vacancies/>

Please send completed application forms to info@barrytowncouncil.gov.uk before the closing date. CVs will not be accepted.

Closing Date: Friday 30 January 2026 at 4pm

Interviews: Week Commencing 9 February 2026