



Cyngor Cymuned Clydach
Clydach Community Council
Forge Fach Community Resource Centre
Hebron Road, Clydach. SA6 5EJ
Tel 01792 845566
Email clerk@clydach.wales

☀️ **JOB OPPORTUNITY – CARETAKER/MAINTENANCE PERSON** ☀️

Clydach Community Council is looking for a **dedicated and reliable person** to help maintain and manage our community facilities. If you take pride in your work and enjoy a hands-on role, we'd love to hear from you!

📍 **Location: Forge Fach Community Resource Centre & Vardre Hall**

🕒 **Hours: 20 hours per week (flexible working required, including evenings & weekends)**

💰 **Pay: £12.26 per hour**

📅 **Leave: 18 days paid annual leave (including bank holidays, pro-rata)**

🔑 **Key Responsibilities:**

- ✓ Locking and unlocking Forge Fach Community Resource Centre
- ✓ Basic maintenance, repairs, and cleaning of community buildings
- ✓ Setting up rooms for hirers and taking down afterwards
- ✓ Weekly checks of council property, defibrillators, planters, parks, and play equipment
- ✓ Working in partnership with the existing caretakers

🎯 **What We're Looking For:**

- ✓ Reliable and flexible worker with a positive attitude
- ✓ Experience in maintenance, caretaking, or cleaning (desirable)
- ✓ Ability to work independently and as part of a team
- ✓ Physically able to move furniture and equipment as needed

💡 **Benefits:**

- ◆ Membership of the Local Government Pension Scheme
- ◆ Occupational Sick Pay (subject to length of service)
- ◆ Training provided for the role
- ◆ Flexible working hours

✉️ **For Further Details Contact: clerk@clydach.wales 01792 845566.**

📅 **Closing Date: 18th April 2025 Interviews: 30th April 2025**